

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

EDUCATION AND YOUNG PEOPLE CABINET ADVISORY COMMITTEE

At: Committee Room 6, Guildhall, Swansea

On: Wednesday, 2 December 2015

Time: 4.00 pm

AGENDA

Page No.

- 1 Apologies for Absence.
- 2 Declarations of Interest. 1 - 2
- 3 Minutes. 3 - 6
To approve and sign as a correct record the minutes of the previous meetings.
- 4 Review of NEET's - Discussion with Simon Evans (Head of EOTAS).

Date of Next Meeting.

6 January 2016 – 4pm.



Patrick Arran
Head of Legal and Democratic Services
Wednesday, 25 November 2015

Contact: Democratic Services - 636923

EDUCATION AND YOUNG PEOPLE CABINET ADVISORY COMMITTEE

Labour Councillors: 9

J P Curtice	R V Smith (Vice Chair)
C R Doyle	C Thomas
C R Evans	D W W Thomas (Chair)
F M Gordon	L V Walton
H M Morris	

Liberal Democrat Councillors: 2

Independent Councillor: 1

Conservative Councillor: 1

Officers & Relevant Cabinet Members:

Councillor J Raynor	Cabinet Member for Education (For Info)
Councillor C Richards	Cabinet Member for Opportunities for Children & Young People (For Info)
Chris Sivers	Director of People
Lindsey Harvey	Chief Education Officer
Vacancy	Head of Service Education Inclusion
Brian Roles	Education Planning & Resources
Helen Morgan-Rees	Education Improvement
Lee Wenham	Head of Marketing, Communications & Scrutiny
Archives	
Democratic Services	

Total Copies Needed:

24

Disclosures of Interest

To receive Disclosures of Interest from Councillors and Officers

Councillors

Councillors Interests are made in accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea. You must disclose orally to the meeting the existence and nature of that interest.

NOTE: You are requested to identify the Agenda Item / Minute No. / Planning Application No. and Subject Matter to which that interest relates and to enter all declared interests on the sheet provided for that purpose at the meeting.

1. If you have a **Personal Interest** as set out in **Paragraph 10** of the Code, you **MAY STAY, SPEAK AND VOTE** unless it is also a Prejudicial Interest.
2. If you have a Personal Interest which is also a **Prejudicial Interest** as set out in **Paragraph 12** of the Code, then subject to point 3 below, you **MUST WITHDRAW** from the meeting (unless you have obtained a dispensation from the Authority's Standards Committee)
3. Where you have a Prejudicial Interest you may attend the meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, **provided** that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. In such a case, you **must withdraw from the meeting immediately after the period for making representations, answering questions, or giving evidence relating to the business has ended**, and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration (**Paragraph 14** of the Code).
4. Where you have agreement from the Monitoring Officer that the information relating to your Personal Interest is **sensitive information**, as set out in **Paragraph 16** of the Code of Conduct, your obligation to disclose such information is replaced with an obligation to disclose the existence of a personal interest and to confirm that the Monitoring Officer has agreed that the nature of such personal interest is sensitive information.
5. If you are relying on a **grant of a dispensation** by the Standards Committee, you must, before the matter is under consideration:
 - i) Disclose orally both the interest concerned and the existence of the dispensation; and
 - ii) Before or immediately after the close of the meeting give written notification to the Authority containing:

- a) Details of the prejudicial interest;
- b) Details of the business to which the prejudicial interest relates;
- c) Details of, and the date on which, the dispensation was granted; and
- d) Your signature

Officers

Financial Interests

1. If an Officer has a financial interest in any matter which arises for decision at any meeting to which the Officer is reporting or at which the Officer is in attendance involving any member of the Council and /or any third party the Officer shall declare an interest in that matter and take no part in the consideration or determination of the matter and shall withdraw from the meeting while that matter is considered. Any such declaration made in a meeting of a constitutional body shall be recorded in the minutes of that meeting. No Officer shall make a report to a meeting for a decision to be made on any matter in which s/he has a financial interest.
2. A "financial interest" is defined as any interest affecting the financial position of the Officer, either to his/her benefit or to his/her detriment. It also includes an interest on the same basis for any member of the Officers family or a close friend and any company firm or business from which an Officer or a member of his/her family receives any remuneration. There is no financial interest for an Officer where a decision on a report affects all of the Officers of the Council or all of the officers in a Department or Service.

CITY AND COUNTY OF SWANSEA

MINUTES OF THE EDUCATION AND YOUNG PEOPLE CABINET ADVISORY COMMITTEE

HELD AT COMMITTEE ROOM 5, GUILDHALL, SWANSEA ON
WEDNESDAY, 4 NOVEMBER 2015 AT 4.00 PM

PRESENT: Councillor D W W Thomas (Chair) presided

Councillor(s)	Councillor(s)	Councillor(s)
C R Evans F M Gordon	R V Smith	L V Walton

Apologies: Councillors J P Curtice, C R Doyle, H M Morris & C Thomas

Officers:

Mike Jones – Information Officer

Emma Pike – NEETs Strategy Manager

Gareth Borsden – Democratic Services

5 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared

6 **MINUTES.**

RESOLVED that the minutes of the meeting held on 7 October be agreed as a correct record subject to Councillor L V Walton's name being added to the list of apologies.

7 **FEEDBACK FROM SCOPING EXERCISE ON NEET'S.**

The Chair reported on the scoping exercise undertaken by Members of the CAC on 21 October.

The question asked by the Cabinet Member for the CAC to look at, the potential lines of inquiry and the possible evidence gathering to be undertaken were detailed in the agenda papers.

He indicated that Mike Jones and Emma Pike from the Education Department had been invited to the meeting to provide some background details, assistance and some statistical information that the CAC may find useful during its review.

Mike Jones distributed statistics and information relating to

- Vulnerability Assessment Profile(VAP) 2015 and Guidance Notes.
- Summary of Key Stage 4 Qualifications

They referred to the large amount of data and information contained within these statistics including the following areas:

- Stats for all Comprehensive schools
- Key Stage 4 qualifications
- Level 1, 2 & 3 thresholds
- Current trends of improving performance
- Swansea 6th current place compared to other Welsh Local Authorities
- Recent positive Estyn inspection feedback
- Expansion of VAP across Wales
- Pupil scoring and criteria used
- Use of SIMS and INCERTS system in schools, and associated costs
- Plans for new one stop shop for school queries and new training programmes
- Varying use of VAP by schools
- Tracking of young people up to the age of 18
- Issues with NEETS and associated links to alternative curriculum, low attendance, LACs not in foster care, statemented children
- Youth Service involvement
- Use of UCAS progress system
- Change in EOTAS provision

The detailed information and statistics were discussed by Members at length, who asked questions of the Officers who responded accordingly.

The following area were discussed as potential topics and areas for further discussion by the CAC during their review:

- What do schools use the NEET statistics and SIMS for and how can this be expanded and better utilised
- Current examples of good practice within Swansea and in other Welsh local authorities
- Ask schools how can NEETS be reduced

8 **WORKPLAN DISCUSSION.**

RESOLVED that

1) Simon Evans(Head of EOTAS) be invited to a future meeting of the CAC

2) a special meeting of the CAC be arranged prior to the next scheduled meeting in December if required.

The meeting ended at 5.48 pm

CHAIR

CITY AND COUNTY OF SWANSEA

MINUTES OF THE SPECIAL EDUCATION AND YOUNG PEOPLE CABINET ADVISORY COMMITTEE

HELD AT THE COUNCILLORS MEETING ROOM (235) GUILDHALL,
SWANSEA ON WEDNESDAY, 18 NOVEMBER 2015 AT 4.00 PM

PRESENT: Councillor D W W Thomas (Chair) Presided

Councillor(s)	Councillor(s)	Councillor(s)
C R Doyle	F M Gordon	C Thomas

Apologies for Absence – Councillors J P Curtice, R V Smith & L V Walton.

Officer: G Borsden – Democratic Services

9 **DECLARATIONS OF INTEREST.**

In accordance with the provisions of the Code on Conduct adopted by the City and County of Swansea, no interests were declared.

10 **DISCUSSION RELATING TO SCOPING OF EXERCISE ON NEET'S.**

The Chair reported further to the discussions undertaken at the CAC meeting held on 4 November and referred to the issues highlighted and identified as areas for possible inclusion in the review.

Members present discussed the issues outlined and agreed that a questionnaire be circulated to all schools requesting answers to the topics outlined below.

The CAC requested that all schools be actively encouraged to complete the questionnaire and that it be circulated as soon as possible with a deadline for responses of 6 January 2016 in order that Officers from the Education Department can review the information and report back to the 3 February meeting of the CAC.

1. How do you use the VAP data that you receive.
2. What strategies or interventions do you put in place as a result of knowing which pupils are most vulnerable.
3. How do you evaluate the effectiveness of these.
4. For secondary schools, what is your rate of NEET school leavers for the past five years.

5. Do you consider how to address this, using the VAP data as a method of predicting who might become NEET and targeting them, to reduce the numbers leaving and becoming NEET.

6. What do schools use the NEET statistics and SIMS for and how can this be expanded and better utilised.

7. Could schools list and share any current examples of good practice within Swansea or in other Welsh local authorities that they are aware of/involved in.

8. Ask schools if they have any ideas how can NEET'S be reduced.

RESOLVED that the survey be circulated to all Schools.

The meeting ended at 4.22 pm

CHAIR